



WEST VIRGINIA BOARD OF PHYSICAL THERAPY
101 Dee Drive
Charleston, West Virginia 25311
Telephone: (304) 558-0367 Fax: (304) 558-0369

MINUTES –TELECONFERENCE

Thursday October 13, 2016 @ 12:00 PM

Members Present: Melanie Taylor, PT ; Shannon Snodgrass, PT; Lesleigh Barber-Thompson, PT; DC Offutt, Lay Member

Non-Members Present: Katherine Campbell, Assistant Attorney General

Members Absent: Jack Spatafore

Minutes taken by: Nonnie Ramsey

I. Melanie Taylor called meeting to order at 12:13 PM.

- II. ATC Registration:** Melanie motioned to amend Board Policy posted on the website to read: "Athletic Trainers that practice as an Athletic Trainer as a Graduate Assistant, who are also enrolled in a Master's Level Program can request the Board of Physical Therapy to wave their registration fee. This statement does not mean the fee will automatically be waved, but the Board will review each written request submitted to the Board." Shannon seconded with all in favor.

Melanie motioned to go into executive session at 12:18. Lesleigh seconded with all in favor

Melanie motioned to close executive session at 12:43. Shannon seconded with all in favor.

III. Board of Pharmacy Letter

- Melanie motioned to issue a board initiated complaint. Shannon seconded the motion with all in favor.

IV. Unreported Adverse Action on an Active Licensee

- Melanie motioned to issue a board initiated complaint. DC seconded the motion with all in favor.

V. Case 2011-01 & Case 2014-05

- Board discussed the updated status of the two cases with Katherine Campbell, Assistant Attorney General.

VI. Upcoming meetings:

- Melanie motioned for Nonnie Ramsey to attend the required P-Card Coordinators Seminar in Flatwoods on October 26, 2016. Lesleigh seconded with all in favor.
- Melanie motioned for Nonnie Ramsey and Lauren Boner to attend the required Licensing Board Seminar in Charleston on November 29, 2016. Lesleigh seconded with all in favor.



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- **Shannon** motioned to approve one office staff and one Board Member to attend the 2017 FARB Forum in San Antonio, TX on January 26-29, 2017. **Lesleigh** seconded with all in favor.

VII. Office Staff Yearly Evaluations:

- **Melanie** motioned to grant a 5% pay increase to both **Nonnie Ramsey** and **Lauren Boner** effective beginning with the October 15, 2016 pay period. **Shannon** seconded with all in favor.

VIII. Meeting adjourned at 12:53

Approved by:


Melanie Taylor, PT, Board Chair