



## WEST VIRGINIA BOARD OF PHYSICAL THERAPY

101 Dee Drive

Charleston, West Virginia 25311

Telephone: (304) 558-0367 Fax: (304) 558-0369

### MINUTES

August 24, 2016

BOM Conference Room 10:00 AM

**Members Present:** Jack Spatafore, PT; Shannon Snodgrass, PT; Lesleigh Barber-Thompson, PT; DC Offutt, Lay Member  
**Members Absent:** Melanie Taylor, PT  
**Non-Members Present:** Kate Campbell, Assistant Attorney General  
**Minutes Taken By:** Nonnie Ramsey, Executive Secretary

I. **Shannon Snodgrass called meeting to order at 10:08 AM.**

II. **Public Comment**

- Peggy Levins, First Lab
- Michelle Mayhew, Executive Director of LPN Board to discuss random drug testing
- Troy Rauschenberger, Big Picture Software (Call in)
- Tina Cobb, ASP

**Lesleigh** motioned to go into executive session at 12:07 PM. **Shannon** seconded with all in favor.

**Shannon** motioned to close executive session at 12:58 PM. **Lesleigh** seconded with all in favor.

III. **Questionable Applicants**

- **Lesleigh** motioned to deny questionable applicant A.M. **Shannon** seconded with all in favor.

IV. **Disciplinary Cases/Kate Campbell**

a) Case No. 2015-01

- **Shannon motioned** to amend consent agreement to six hours Ethics courses online and 6 hours in documentation/billing obtained in person. No extension on consent agreement deadline. **Lesleigh seconded with all in favor.**

b) Case No. 2015-02

- **No Motion Made.** Case is ongoing.

c) Case No. 2016-01

- **Shannon** motioned to find **probable cause and offer of consent.** **Lesleigh** seconded with all in favor.

d) Case No. 2016-02

- **Shannon** motioned to find **probable cause and offer of consent**. **Lesleigh** seconded with all in favor.

V. **CE Courses for Board Approval**

- Board reviewed CE's courses for approval.

VI. **Questions for Board Consideration**

- The Board discussed and answered the questions submitted.
- Letter from Erin Conner, Program Manager of Masters of Art in Health Promotions from Concord University was discussed. **Master of Art in Health Promotions is not an Athletic Trainer Graduate Program therefore fees will not be waived. The fee will only be waived for full time athletic trainer graduate students who provide proof of enrollment in a full time athletic trainer graduate program.**

VII. **Special Accommodations**

- **Lesleigh** motioned to approve additional time and separate room according to physician's letter. No reader allowed due to not being stated in physician's letter. **Shannon** seconded with all in favor.

VIII. **Athletic Trainer Practice Act Question**

- The WVBOPT has no scope for Athletic Trainers. Please refer to NATA. We only register Athletic Trainers in the state. The WVBOPT governs the scope of practice of Physical Therapy.

IX. **Letter from Pharmacy Inspector-WV Board of Pharmacy**

- **Shannon** motioned to respond to letter requesting the name of the Physical Therapist. **Jack** seconded with all in favor.

X. **Letter from Delegate Howell regarding interim study**

- Board discussed the letter that was issued August 15, 2016 from House of Delegates WV Legislature.
- Provide Mr. Howell's office the requested information needed regarding "website management".

XI. **Conference call with the AG's office regarding Best Practices for Prescribing and Dispensing Opioids**

- Board members that was on the call with the Attorney General's Office updated other Board members regarding the call.

XII. **Approval of Minutes**

- a) **Lesleigh** motioned to accept the May 18, 2016 minutes. **Shannon** seconded with all in favor.

X. **Old/New Business**

- a) **FSBPT 6 time testing limit appeals**. **Shannon** motioned that the Board will support the FSBPT's 6 time testing limit. No appeals will be submitted on an applicant's behalf. **Lesleigh** seconded with all in favor.

- b) **Substance Abuse Policy**. **Shannon** motioned to review as a template the WV LPN Board's policy and procedure for substance abuse. **Jack** seconded with all in favor.

**Shannon** motioned to review the service agreement from First Lab to utilize with a substance abuse policy and procedure once implemented. **Lesleigh** seconded with all in favor.

- c) **Disposal/Storage of scanned files**. Contact WV State Archives Division to make sure Records Retention and Disposal Schedule has been approved. If it has been approved dispose of files according to schedule.

- d) **Shannon** motioned to add to all applications that all fees are non-refundable. **Lesleigh** seconded with all in favor.
- e) **Decrease in verification update.** Passed Legislative Rule Making Committee. Now it will go to regular session for approval.
- f) State Budget Office letter dated 8/19/16 requesting transfer of funds to General Revenue.
- g) **Shannon** motioned to approve P-Card purchases for May-July 2016. **Lesleigh** seconded with all in favor.
- h) Board Reviewed Per-Diem amounts for the 4<sup>th</sup> Quarter of FY-2016
- i) Upcoming Meetings/Conferences-FSBPT Annual Conference November 3-5, 2016

**XI. Next Board Meeting Date: December 06, 2016 at 10:00am**

**XII. Meeting was adjourned at 2:38 PM.**

Approved by:

  
Melanie Taylor, PT, Board Chair