



WEST VIRGINIA BOARD OF PHYSICAL THERAPY
101 Dee Drive
Charleston, West Virginia 25311
Telephone: (304) 558-0367 Fax: (304) 558-0369

MINUTES
March 16, 2017
BOM Conference Room 10:00 AM

Members Present: Jack Spatafore, PT; John Brautigam, PT; Robert Haas, PT; Stephen Young, PT; D.C Offutt, Lay Member
Members Absent: None
Non-Members Present: Kate Campbell, Assistant Attorney General; Jeff Stevens, Executive Director WV APTA
Minutes Taken By: Nonnie Ramsey, Executive Secretary

I. **Jack Spatafore called meeting to order at 10:04 AM.**

II. **Public Comment-Jeff Stevens, Executive Director WVAPTA**

Jack motioned to go into executive session at 10:53 AM. **John** seconded with all in favor.

John motioned to close executive session at 12:39 PM. **Stephen** seconded with all in favor.

III. **Disciplinary Cases/Kate Campbell**

a) **Case No. 2015-02**

- No motion made. Case is ongoing.

b) **Case No. 2016-01**

- No motion made. Case is ongoing.

c) **Case No. 2016-02**

- No motion made. Case is ongoing.

d) **Case 2016-03**

- No motion made. Case is ongoing.

e) **Case 2016-04**

- **D.C** motioned to consult with Cynthia Fox for investigation. **John** seconded with all in favor.

f) **Case 2016-05**

- **D.C** motioned for no probable cause to be found. **Robert** seconded with all in favor.

g) **Case 2016-06**

- **D.C** motioned for no probable cause to be found. **Robert** seconded with all in favor.

h) **Case 2016-08**

- **D.C** motioned for no probable cause to be found. **Stephen** seconded with all in favor.

i) **Case 2017-01**

- **D.C** motioned to consult with Cynthia Fox for investigation. **Robert** seconded with all in favor.

IV. CE Courses for Board Approval

- Board reviewed CE courses for approval.

V. Questions for Board Consideration

- The Board discussed and answered the questions submitted.

VI. Approval of Minutes

- **Jack** motioned to accept the December 06, 2016 minutes. **John** seconded with all in favor.
- **D.C** motioned to accept the December 29, 2016 (teleconference) minutes. **Jack** seconded with all in favor.

VII. Old Business

- Update on Verification Fee Decrease- Process is still ongoing in legislative session.
- **D.C** motioned to approve P-Card purchases for November 2016-January 2017. **Jack** seconded with all in favor.
- Board Reviewed Per-Diem amounts for the 2nd Quarter of FY-2017
- Board reviewed December 2016-February 2017 financials.

VIII. New Business

• **Nominations and Voting**

- **Robert** motioned to elect John Brautigam as Board Chair. **Stephen** seconded with all in favor.
- **John** motioned to elect Stephen Young as Vice Chair. **Robert** seconded with all in favor.
- **John** motioned to elect Jack Spatafore and Robert Haas as Education Committee. **D.C** seconded with all in favor.

• **FSBPT Nominations and Voting**

- Funded Voting Delegate-Nonnie Ramsey, Executive Secretary
- Funded Alternate Delegate- John Brautigam, PT-Board Chair
- Funded Administrator-Lauren Boner, Office Assistant

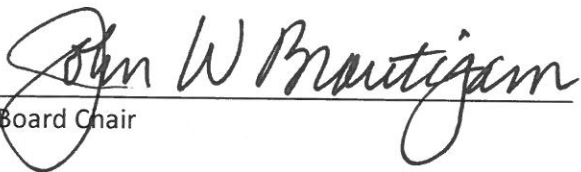
X. Upcoming Meetings/Conferences

- WV State Treasurers Cash Handling Conference-Nonnie will attend if possible.
- 2017 Regulatory Training for Members & Board Staff-Alexandria, VA-June 9-11, 2017(New Board Member Training)
- 2017 Leadership Issues Forum-Alexandria, VA-July 29-30, 2017. (Voting Delegate and Funded Administrator will be expected to attend)
- 2017 Annual Meeting & Delegate Assembly-Santa Ana Pueblo, NM-November 2-4, 2017

XI. Next Board Meeting Date: Thursday June 22, 2017 at 10:00 am.

XII. Meeting adjourned at 2:10 PM

Approved by:


Board Chair