



## WEST VIRGINIA BOARD OF PHYSICAL THERAPY

101 Dee Drive

Charleston, West Virginia 25311

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### MINUTES

February 24, 2016

BOM Conference Room 10:00 AM

Members Present: Melanie Taylor, PT; Jack Spatafore, PT; Shannon Snodgrass, PT; DC Offutt, Lay Member

Members Not Present: Lesleigh Barber-Thompson, PT

Non-Members Present: Kate Campbell, Assistant Attorney General  
Rhonda L. Haley (Partial Meeting)

Minutes Taken By: Nonnie Ramsey, Executive Secretary

**I. Meeting was called to order at 10:03 AM.**

**II. Public Comment**

- Jenni Johnson and Janet Rorrer from WV Athletic Trainers Association
- Mary Malamisura, PT
- James Burke, PT (by telephone)
- Rhonda L. Haley from WV Physical Therapy Association/Wheeling Jesuit University

**Melanie motioned to go into executive session at 10:31 AM. Jack seconded with all in favor.  
Melanie motioned to close executive session at 12:12 PM. Shannon seconded with all in favor.**

**III. Questionable Applicants**

- **Melanie** motioned to approve questionable applicant. **Shannon** seconded with all in favor.

**IV. Disciplinary Cases/Kate Campbell**

a) Case No. 2015-01

- **Melanie** motioned to offer consent agreement to give licensee 6 months to pay administrative fees and to complete 12 additional Board pre-approved hours in billing, documentation & ethics. **Shannon** seconded with all in favor.

b) Case No. 2015-02

- **No motion was made at this time. Case is ongoing to be set up for hearing**

c) Case No. 2015-03

- **Melanie** motioned to request more information from Dignity Home Health to include the physician's signed plan of care for the patient. **Shannon** seconded with all in favor.

d) Other Cases

- **Melanie** motioned to dismiss anonymous complaint against chiropractor. **Shannon** seconded with all in favor.
- Douglas Adams will be set up for a hearing.

V. **CE Audit**

- a) Board discussed changing the CE audit process for 2017 and to add a line to the signature page online and paper application that CE requirement is 24 board approved hours.
- b) Board discussed transitional doctorate programs that are not CAPTE accredited

VI. **CE Waiver Request**

- Mary Malamisura CE waiver request was denied due to not being sent in on time.
- James Dice CE waiver does not apply.

VII. **CE Courses for Board Approval**

- "Assessing Driver Safety" from Select Rehabilitation denied.
- "South East Ohio Journal Club" from First Settlement PT was tabled for more info from sender

VIII. **Questions for Board Consideration**

- The Board discussed and answered the questions submitted.

IX. **Approval of Minutes**

- a) **DC** motioned to accept the November 4, 2015 minutes. **Shannon** seconded with all in favor. **Melanie** abstained.
- b) **D.C** motioned to accept the November 13, 2015 teleconference minutes. **Melanie** seconded with all in favor.
- c) **D.C** motioned to accept the December 10, 2015 teleconference minutes. **Shannon** seconded with all in favor.

X. **Old/New Business**

- a) Information obtained at the FARB meeting January 28-31, 2016 was shared and discussed.
- b) Discussed the meeting with Delegate Howell regarding increasing the public members to retired PT/PTA and to have ex-officio members
- c) Discussed implementing a substance abuse policy
- d) Discussed starting the process of opening our fees to make online verifications available at no charge but still charge an in office fee.
- e) **Melanie** will talk with Federation in developing a Jurisprudence Exam for discipline and CE Credit.
- f) **Nonnie** will follow up with GL Solutions regarding new software system as well as contact Ken Conley of ASPWV to see what he can offer.
- g) Board reviewed P-Card purchases for October 2015-January 2016
- h) Board reviewed Per-Diem amounts for the 3<sup>rd</sup> Quarter of FY-2016
- i) **Melanie** motioned for **Nonnie** to attend 2016 FSBPT Board Member & Administrator Regulatory Training in Alexandria, VA June 24, 2016-June 26, 2016. **Shannon** seconded with all in favor.

XI. **Next Board Meeting Date: May 18, 2016 at 10:00am**

XII. **Meeting was adjourned at 2:19 PM.**

Approved by:

  
Melanie Taylor, PT, Board Chair