



WEST VIRGINIA BOARD OF PHYSICAL THERAPY

2 Players Club Drive, Suite 102
Charleston, West Virginia 25311
Telephone: (304) 558-0367 Fax: (304) 558-0369

MINUTES

September 12, 2019

WVBOPT Conference Room 10:00 AM

Members Present: John Brautigam, PT; Robert Haas, PT; Stephen Young, PT; Ashley Mason, PT; Jack Spatafore, PT; Jessica Santrock, PTA; D.C Offutt, Lay Member
Members Absent: None
Non-Members Present: Mark Weiler, Assistant Attorney General
Minutes Taken By: Nonnie Ramsey, Executive Director

I. **John Brautigam called meeting to order at 10:04 AM.**

II. **Public Comment- None**

Stephen motioned to go into executive session at 10:06 A.M. **Jessica** seconded with all in favor.

Jack motioned to come out of executive session at 11:19 A.M. **Stephen** seconded with all in favor.

III. **Disciplinary Cases/Mark Weiler**

a) **Case 2016-03**

- Provided an update to the Board. The matter has been reset for hearing on September 26, 2019 at 10:00 a.m.

b) **Case 2018-18**

- Provided an update to the board.

c) **Cases 2019-03**

- **Ashley** motion to send to investigator. **Jessica** seconded with all in favor.

d) **Case 2019-04**

- No motion made. The Board will send a letter to V.P stating in order to avoid formal charges the original continuing education certificate must be submitted.

e) **Board initiated complaint on PTA**

- Nonnie to contact the individual who reported and ask for a formal written complaint to proceed.

IV. Employee Evaluations

- **Robert** motioned to provide an across the Board 4% raise for all employees effective next pay period. **Stephen** seconded with all in favor.

V. CE Courses for Board Approval

- Board reviewed CE courses for approval.

VI. Questions for Board Consideration

- The Board discussed and answered the questions submitted.

VII. Approval of Minutes

- **Robert** motioned to accept the June 19, 2019 minutes. **Jessica** seconded with all in favor.
- **John** motioned to accept the July 23, 2019-teleconference minutes. **Robert** seconded with all in favor.
- **Ashley** motioned to accept the August 27, 2019-teleconference minutes. **Robert** seconded with all in favor.

VIII. Old Business

- **D.C.** motioned to approve P-Card purchases for June-August 2019. **Jessica** seconded with all in favor
- Board reviewed Per-Diem amounts for the 4th Quarter of FY-2019
- Board reviewed financial reports for July-August 2019.

IX. New Business

- The Board discussed and concluded that John Brautigam will be attending the legislative interim meeting on September 25, 2019 to address the PERD reports on athletic training and dry needling.
- Nonnie provided the Board with an update to the rules that have been submitted. The Board discussed a public comment that was submitted. **John** motioned to change the word "shall" to "may" in section §16-1-8.7. if allowed after public comment has concluded. **D.C.** seconded with all in favor.
- Lauren discussed the Board's policy and procedure regarding the delinquent license process and fees.
- Lauren discussed and presented to the Board an open book, untimed law questionnaire that requires licensees to answer 20 law questions. Upon implementation this will be a requirement for all initial applicants, renewals, and reactivation.
- Nonnie provided the Board with three written quotes submitted by three vendors for pricing of a new licensure database. Nonnie will set up a demo for the Board with the lowest bid vendor.
- The Board discussed adding additional questions to the renewal form but decided no new questions will be added at this time.

X. Upcoming Meeting/Conferences

- 2019 Agency Purchasing Conference, September 18-20, 2019 in Morgantown, WV
- 2019 FSBPT Annual Meeting October 24-26th Oklahoma City, OK.
- Annual Seminar for Chapter 30 State Licensing Boards, October 29, 2019 in Charleston, WV
- 2020 FARB Forum, January 23-26, 2020 in Colorado Springs, CO.

XI. Next Board Meeting Date: Wednesday December 11, 2019 at 10:00 a.m.

XII. Meeting was adjourned at 1:39 p.m.

Approved by:



John Brautigam, Board Chair